



Forklift Operator

OUTLINE for Forklift Operator:

Experienced, licensed forklift operator will move packages and materials in, around and between our warehouses and to/from loading bays, utilizing the utmost care to ensure safety. Forklift operator will communicate directly with the Warehouse Manager to achieve optimum level of efficiency.

QUALIFICATIONS for Forklift Operator:

- Must possess a valid forklift certification with a minimum of 1 year experience.
- Attention to detail and familiarity with industrial equipment.
- Ability to organize and maintain inventory, activity logs, and perform regular maintenance.
- Able to lift 50 lbs. on a regular basis.
- Must successfully pass a criminal background investigation and pre-employment drug test.

DUTIES AND RESPONSIBILITIES for Forklift Operator:

- Unload materials and effects from incoming vehicles and stack them in assigned places.
- Transport materials or effects to designated trucks or loading bays.
- Keep updated records on the locations of liftvans and/or storage crates.
- Identify damages to inbound items and report quality deficiencies to Warehouse Manager.
- Locate and safely move pallets, crates and/or liftvans to designated areas for storage or shipment.
- Ensure that crates and liftvans are properly stacked.
- Inspect forklift to ensure that it is in proper working order both before and after each shift.
- Communicate with Warehouse Manager and other staff to comprehend and prioritize daily tasks.

Able Moving & Storage is a highly respected moving and storage firm located in Northern Virginia. Founded in 1987, Able Moving & Storage is a family owned company, and one of the largest independent moving companies in the Washington Metropolitan Area.

Able's dedicated leadership and employees consistently work to provide the best, most professional, responsive, and safe relocation services available to corporate, government, residential, and commercial clients on the move. In the role of client



Moving & Storage

advocate, Able Moving & Storage brings extensive management, planning, and operations experience in performing the necessary solutions for your firm's relocation needs. Able performs requirements under various contracts with large corporations as well as with the U.S. Government. We are familiar with all requirements necessary to ensure the safe, secure, and efficient packing, transportation, unpacking, and storage for domestic and international relocations.

Professional services provided from Able Moving & Storage, Inc. include:

- Household Relocations
- Office and Industrial Moving and Relocation
- Containerized Storage, Receiving & Distribution Services
- Commercial/Office Relocation

Required experience:

- 1 year of sales experience preferred, but not required. Will train motivated people that possess an acumen for sales.

Required education:

- High school or equivalent